# Your guide to home insurance claims.



The claims process can be confusing, but it doesn't have to be. We'll walk you through each step so you can get back to normal as quickly as possible.

# We're always here for you

You can easily track your claim's progress anytime with your online account at <u>libertymutual.com/propertyclaim</u>, or by signing up to receive text and email updates. Your Claims Representative is also available every step of the way to answer any questions.

# 1. Creating your claim

#### What we're doing

We'll review your policy and coverage to determine whether you're covered for damages to your home and personal belongings.

We'll help you choose an emergency service vendor if you need assistance with protecting your home from further damage.

We'll help you find temporary housing if your home is unlivable.

We can send you a copy of Answers to the Most Common Homeowner Claims Questions.



#### What we may need from you

Take photos or videos to document damages to your home and personal belongings. Please send us this documentation via your online account or email.

Have water damage? Consider using a Liberty Mutual Water Mitigation Program Vendors.¹ Water Mitigation Unit will coordinate and monitor the process to help get you back to normal faster. We can also send you a copy of our <a href="Have Water Damage?">Have Water Damage?</a> Benefits of Our Vendor Program, which outlines the main benefits of using our vendors.

'Not all services are available in all geographic locations. You are in no way obligated to use our Water Mitigation Program Vendors.

# 2. Reviewing damage

## What we're doing

We may need to come to your home to complete a thorough review of the damages. If possible, we'll complete a review of your home and personal belongings over the phone, or via video chat with our convenient Realtime Review. The convenient Realtime Review.

We'll estimate the costs of repairing the damages to your home. To make sure you understand the estimate, we'll send you a copy of Understanding Your Property Claim Estimate.

We'll estimate the costs of repairing or replacing any personal belongings that were damaged. We'll also guide you through repair and replacement options.



#### What we may need from you

Send us a detailed list of personal belongings that were damaged, including the make, model, age, and condition of each item. Photos, receipts, or manuals for damaged items are also helpful.

Send us any other important documentation, including estimates from contractors, reports from experts such as plumbers, or receipts for any emergency repairs. See below for the online tools that can help you submit this information.

# Tap into our online tools to make your claim easier.

Access your online account at <a href="libertymutual.com/propertyclaim">libertymutual.com/propertyclaim</a> to track your claim and upload claim-related documents and photos.

Email documents directly to your Claims Representative.

#### Save time with Realtime Review™.

With this video chat feature, your Claims Representative can collect information about your damage in greater detail and settle your claim more quickly.

<sup>&</sup>lt;sup>2</sup> Not all claims are eligible for RealTime Review<sup>\*\*</sup>.Other eligibility requirements apply.

## 3. Receiving your payment

### What we're doing

We'll make sure you completely understand your claim payment, including payment methods, common payment terms, and when you can expect to receive your payment.

We'll also provide you with a copy of Understanding Your Property Claim Payment.

# 4. Completing your claim: repairs and depreciation recovery

## What we're doing

We'll answer any questions you have until you're back to normal.

We'll review any receipts and, if applicable, refund you the recoverable depreciation, which is the amount initially withheld from your claim payment.

We'll send you a copy of <u>Need a Contractor?</u> We've <u>Got You Covered</u> and can recommend a contractor from our network of preferred contractors.<sup>3</sup> We'll work directly with you and your contractor to reach an agreement on the cost of repairs.



## What we may need from you

Send us receipts for home repairs and repaired or replaced personal belongings conveniently through your online account at <u>libertymutual.com/propertyclaim</u>, or email them directly to your Claims Representative.

Select a contractor if you need one. If you don't have a contractor in mind, we can recommend one from our network of preferred contractors.<sup>3</sup>

Call us if your contractor's estimate is higher than the one provided by your Claims Representative. We're here to make sure you don't pay more than you need to.

<sup>3</sup>Not all services are available in all geographic locations. You are in no way obligated to use our Preferred Contractor Network.

### **Additional Remodeling**

Want your contractor to do extra work while they're repairing your home?

If so, you are responsible for these increased costs. Your policy only provides payment for the repair/replacement of property that was actually damaged.

# Ask Your Claims Representative about our helpful free guides

Answers to the Most Common Homeowner Claims Questions

Have Water Damage? Benefits of Our Vendor Program

**Understanding Your Property Claim Estimate** 

**Understanding Your Property Claim Payment** 

Need a Contractor? We've Got You Covered

Let's Talk About the Drying Process

Understanding the Ins and Outs of Wood Floor Repair



Track your claim anytime, anywhere with your online account.

## Visit libertymutual.com/propertyclaim

- View claim status and details
- Upload claim-related documents and photos
- Update your contact information

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